

BGS Volunteer recruitment process

Our volunteer recruitment process aims to provide applicants with the information they need to find the right volunteer role for them. Our volunteer recruitment process is:

Application process

We are seeking volunteers for specific roles and vacancies are advertised on our website at <https://www.bgs.org.uk/about/bgs-vacancies-and-external-job-vacancies>, on our social media platforms, on external volunteer recruitment websites and sometimes at local recruitment bureau. If you see a role that matches your interests, skills and availability you can fill and submit the application form. Some of our roles require specific skills so please read the role description carefully.

If you do not see a specific role that seems right for you at present but are interested in finding out more about volunteering with BGS email enquiries@bgs.org.uk and we can explore options.

Equal opportunities and diversities

The British Geriatrics Society is committed to equal opportunities and creating and maintaining a diverse and inclusive workplace. We will base our appointment of volunteers on the ability to fulfil the role as stated in the role description.

Age

You will need to be 18 years old or older to volunteer with us. There is no upper age limit on volunteering but there might be particular situations that require us to ask someone to stop volunteering for health and safety reasons.

Interview

The volunteer supervisor will contact you after the closing date for application to discuss volunteering with BGS. This phone discussion is an opportunity for the volunteer supervisor to assess your suitability for the role and for you to assess whether the role is right for you.

If BGS feel the role is right for you and you wish to proceed further, you will be invited for an interview at the BGS office.

Volunteer pre-commencement checks

All prospective volunteers are required to provide the names of two referees. We will contact your referees once you've accepted the volunteer role.

Volunteer induction

If your application is successful, the volunteer supervisor will contact you to fix a date for your first day with BGS. On your first day in BGS office, you will complete a volunteer induction. Volunteer induction introduces you to key information and policies to enable you to begin volunteering with BGS with confidence.

During the induction, your supervisor will also discuss your time commitment and discuss additional training if needed to prepare you for the role.

Volunteering at BGS

You will receive ongoing support from your supervisor throughout your volunteering time with us. Your supervisor will organise regular meeting to discuss your role. These review meetings are an opportunity to raise issues and for you to talk constructively about your involvement with us, what support you need, and to update you on what's happening at the BGS.